

## THE CRITERIAS FOR TENANT SELECTION

### 1. General

The purpose of the foundation is to offer equal and fair opportunities to become a tenant in Domus Arctica -säätiö's student apartments to those students who fulfil these criteria for tenant selection.

### 2. Criteria for applying

Every Finnish or foreign full-time students of post-secondary schools in Rovaniemi or who studies in similar fashion in another city but has an internship in Rovaniemi can apply for Domus Arctica -säätiö's apartments. These post-secondary schools are University of Lapland, Lapland University of Applied Sciences, Lapland Vocational College and other vocational institutes, high schools and other similar schools. Apartments can also be rented to someone who is studying a part of or completing a similar degree during a short term job indenture.

One can apply for an apartment and will not lose their apartment even if their studies are changed to short term indenture (maximum 12 months) before they graduate.

### 3. Applying

Application can be filled in foundation's website or at customer service. Applying time is continuous. Application is valid for three (3) months and applicant must take care of renewing it.

### 4. Handling of the applications

Applications are handled daily and during that process all applicants' credit report will be checked with their consent.

### 5. Offering the apartments

Apartments that are vacant or becoming vacant due to termination will be offered according the applicants' requests and in order of arrival of the application and choice of area in the application. For special reasons apartments can be offered also according to separate consideration, for example the accessibility apartments in Kuntotie or apartments in the buildings that have been under renovation or recently built.

If some apartment is still not offered seven (7) days before the turn of the month, the apartment can be offered contrary to the criteria for tenant selection.

## 5.1. Students who are starting their studies

Students (both foreign and domestic and exchange students coming through formal exchange program) who are starting their studies in the autumn have priority to the apartments that are or are becoming vacant on 1.8. or 1.9., except if the apartment is part of the quota reserved by schools. After the schools have published the student selections for the coming semester and if there is no more active applications from starting students, the apartments can be offered to every applicant normally.

## 5.2. Changing the apartment

If DAS tenants wish to move to another apartment within DAS they can fill in an application for changing the apartment. These applications are handled usually primarily (except for the apartments which are available on August or September). The DAS tenant must give the notice of termination by a normal termination process when changing the apartment.

Applications will not be processed if the applicants current agreement has been terminated, they have caused disturbances or if they have rental debt to DAS.

## 5.3. Floating application

The DAS tenants who want to terminate the agreement for more than four (4) months absence such as serious illness, military service, studying abroad or training period can make a floating application.

These applicants have priority to receive an offer when returning to their studies in Rovaniemi. The offer will be sent if DAS has vacant apartments. DAS will take into consideration the applicant's wishes or offer a similar apartment as the one tenant lived before.

## 6. General directions, informing and appealing

Domus Arctica –säätiö follows the directions and rules of Ministry of the Environment, The Housing Finance and Development Centre (ARA) and the rules and regulations of Rovaniemi city housing authority.

**Rovaniemi 29.5.2020**  
The Board of Domus Arctica -säätiö